

**Division of Facilities
Employee Advisory Committee
September 27, 2005**

Members Attending

Gina Braaton
Charlotte Jones
Roger Padon
Vicki Schlieper

Jennifer Dodd
P.J. Jones
Craig Peterson
Cleo Tucker

Bob Harvey
Roger Paden
Sandra Roney
Lawrence Vega

Members Absent

Silvia Cortez

Steve Nelson

Guest

Donna Spears

Ex-officio Members

Charles A. (Chuck) Sippial, Sr. Rosie Schoenfeld

The meeting was called to order by the chair, Jennifer Dodd, at 9:05 a.m.

Minutes

The minutes from the August 30 meeting were approved.

Vice Presidents Report

Hurricane Rita - Mr. Sippial thanked everyone for their team effort during the recent hurricane preparation. Dr. Robert Gates is taking nominations for people who helped during the crisis and some type of recognition will be given.

Faculty Reinvestment - Faculty Reinvestment is going forth and the following construction projects will occur during the next few years: Life Sciences Building, Emerging Technologies Building, George Mitchell Building, Utilities Central Plant upgrade, State Chemist Building and work at the intersection of Stotzer and Agronomy.

Some trees will be removed to add the designated turn lane on Agronomy Road and the removal of these trees will be after Christmas. New trees will be planted once the project is complete. There will not be any additional sidewalks or bike lanes added Agronomy Road.

Trucks at Riverside - Charlotte Jones asked when the large trucks stored at Riverside would be moved. Walmart, TxDOT and the Air National Guard had merchandise, equipment and supplies stored there during the recent hurricane evacuation. The vehicles will be leaving soon.

Large Animal Hospital - The Large Animal Hospital is still housing evacuees from Hurricane Rita. P.J. Jones complimented her co-workers for their hard work and team effort.

Additional parking garage - A question was raised about whether any additional garages would be built on campus and Chuck Sippial reported that no additional garages would be built on campus.

Old Business

EAC Webpage - Rosie Schoenfeld will locate someone to update the EAC webpage.

Utilities study program - Rosie Schoenfeld reported that Physical Plant, the Utility Plant Operations, has a new training and development program that has been approved by the Human Resources Department. This training and development program has been modeled after a similar certification program at the University of Texas, Austin. Utility Plant Operators are asked to complete a minimum of ten (10) study guides in a one year period. This information will help employees stay current with their job skills and knowledge and obtain new information about their job. The program is arranged for success and offers Utility Operators a promotion/career ladder opportunity.

Southside garage - The Southside garage is not equipped for transponders and everyone should have received their hangtags by now.

Adjournment

The meeting was adjourned at 9:35 a.m. The next meeting will be held on October 25, 2005 at 9:00 a.m. in 218 Administration Building.