

**Employee Advisory Committee
Division of Facilities
June 26, 2007**

Members Attending

Rosalyn Adams
Daniel Martinez
Gena Monroe
John Summers

Leah Flores
Robert Martinez
Roger Padon

Brent Levens
Diana Meyer
Autumn Redman

Absent

Jennifer Dodd
Steve Nelson

Theressa Jones

Francisca Martinez

Guest

Claudia Pine

Ex-officio Members

Jane Schneider

Rosie Schoenfeld

Charles A. (Chuck) Sippial, Sr.

John Summers, Vice Chair, began the meeting at 9:05 a.m.

Minutes

The minutes from the May meeting were approved after a motion by Roger Padon and a second by Leah Flores.

Vice President's Report – Charles A. (Chuck) Sippial, Sr. /Jane Schneider

- There will be a 3% merit pool available, but the actual distribution has not been determined. Pay Plan adjustments will begin on September 1 for many positions. Employees making \$33,520 base pay or less will receive \$420 a year to help offset the increases in both parking fees and insurance premiums. There is an additional 1% available for equity, retention, compression issues, etc.
- The Division of Facilities requested \$3.3M in funding and only received \$1,354,286. We will continue to operate as best we can with this funding.
- The Division of Facilities requested over \$9M in one-time funding, but has not heard back on this request. \$5M of the request is for the grade separation at the Bell Tower/Wellborn Road. Most of the remainder of the \$4M is for Utility projects or upgrades.
- Liberal Arts and Arts Humanities (LAAH) will be built in front of the History Building.
- The Reed Arena project has begun and all other construction projects are on schedule.

- Why are two upper management positions being filled instead of hiring more worker level positions? One management position has been vacant for a number of years and the auditors recommended this position be filled to ensure accurate paperwork in a timely manner. When the recent RIF's occurred, they were at the higher levels. There is an Audit Follow-up meeting today (5/26) at 2:00 p.m. in Physical Plant on the 2004 Facilities Audit. They will be checking to ensure we are still in compliance on all findings.
- Strategic Sourcing is reviewing proposals to include quantity pricing and more efficient delivery. We will not make a decision until a proposal meets our needs, not just the lowest price.

Benefits – Claudia Pine

- Annual Enrollment will be online from July 1 through July 31. Insurance premiums will be increasing and a handout with out-of-pocket expenses was provided to all EAC members. A list of upcoming Annual Enrollment Meetings was also distributed to members. Employees can attend any Enrollment Meeting. The Annual Enrollment booklet can be viewed or printed from <http://tamus.edu/offices/shro>. No insurance carriers will change for FY08.
- Prescriptions can be purchased from several area pharmacies for three months with three co pays. There will be slight increases in the prescription co-pay.

Old Business

- Parking Lot 83 has many potholes and is getting worse with the recent heavy rains. Rosie Schoenfeld will email Rod Weis about this problem. John Summers will also mention this problem at the next Transportation Services Advisory Committee.
- Roger Padon will email Jane Schneider at jane-schneider@tamu.edu with the painter/carpenter salary adjustment questions so she can gather more information from Compensation.

New Business

- John Summers, EAC representative, attended the Transportation Services Advisory Committee (TSAC) meeting. He will gladly take EAC parking concerns to future TSAC meetings. He will suggest wider parking spaces at the back of parking lots (for use by handicapped individuals). The TSAC will discuss Business Permits at the next meeting.
- Why are recent new hires forced to pay for three months of parking (June/July/August)? Why can't they use monthly payroll deduction? Ashley Skow will check with Debbie Hoffman on this concern.
- Why do motorcycle permits have to be paid in full and payroll deduction is not an option? Ashley Skow will check with Debbie Hoffman on this concern.
- Why must a person that drives a motorcycle and occasionally brings a car on rainy days purchase a motorcycle permit and car tag? Ashley Skow will check with Debbie Hoffman on this concern.

- An employee was recently stopped by a highway patrolman and told the motorcycle permit should not be placed on the motorcycle license plate? What other option do employees have? Ashley Skow will check with Debbie Hoffman on this concern.
- EAC members received a list of EAC members, meeting dates from June 2007-May 2008, Bylaws, prior EAC accomplishments and the FY08 Holiday schedule.

Adjournment

Autumn Redman made a motion to adjourn the meeting. Roslyn Adams seconded and the meeting was adjourned at 10:20 a.m. The next EAC meeting will be held on Tuesday, July 31, 2007 at 9:00 a.m. in 218 Administration Building.