

**Employee Advisory Committee
Division of Facilities
July 31, 2007**

Members Attending

Rosalyn Adams	Jennifer Dodd	Leah Flores
Brent Levens	Daniel Martinez	Francisca Martinez
Robert Martinez	Diana Meyer	Gena Monroe
Greg Pivonka	Autumn Redman	John Summers

Absent

Theressa Jones	Roger Padon
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Guest

Geri Chatman

Ex-officio Members

Jane Schneider	Rosie Schoenfeld	Charles A. (Chuck) Sippial, Sr.
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John Summers, Vice Chair, began the meeting at 9:02 a.m.

Minutes

The minutes from the June meeting were approved after a motion by Autumn Redman and a second by Leah Flores.

Vice President's Report – Charles A. (Chuck) Sippial, Sr.

- There is a 3% merit pool available. There is also a 1% special allocation to help with compression, equity and one-time funding. Employees making less than \$33,520 will receive an additional \$420 per year to help offset the increases in parking and health insurance. Some employees/positions will also receive pay plan adjustments on September 1.
- Texas A&M University (TAMU) strives to be the employer of choice by not being the lowest paying employer in the community. TAMU was not selected as a finalist for the NBAF site. The CDC was here last week and will provide a report in the near future.
- Faculty Reinvestment continues to keep our division busy.
- The Division of Facilities Fun Day will be August 18 from 2-6 p.m. at the Rec Center. This event is for employees and their family. There will be hamburgers and hotdogs, bingo, swimming, tournaments and joy jumps for the children.
- The A+ Awards Ceremony will be August 16 at 1:30 p.m. at the Presidential Conference Center. Our division will recognize five individual winners and two teams.

- The Division of Facilities will award two \$1,000 scholarships (\$500 each semester) and the winners will be recognized at the A+ Awards Ceremony on August 16.
- The McKenzie Terminal restroom project is complete and the ramp project is almost complete.
- Mr. Sippial sent a memo to FP&C to initiate the grade separation at the Bell Tower and Wellborn Road and is waiting on the assignment of the project manager.
- The Board of Regents approved the construction of 252 new apartments for Married Student Housing.
- Work continues on the Ross Street Utilities project.
- Agronomy Road will be completed in September.
- F&B Road is nearing completion. Paving on the south side is being done. The lights have been installed at F&B Road and FM 2818, but are not operational yet.
- Residence Life/Housing is seeking a location to build a 1,000 unit dorm on south or north campus.
- The Deans are beginning to express concern about building maintenance. They know more funding is needed to maintain the aging buildings on campus.
- The General Service Complex is full (over 800 people).
- Flags and stickers are not allowed on state vehicles or university issued clothing. We live in a diverse nation and should be respectful of each other.
- Seat belts must be worn at work, especially when driving a university vehicle.
- Fall enrollment is expected to be over 46,000, with 7,500 freshman.

Benefits – Geri Chatman

- Annual On-line Enrollment ends August 1. Changes after that time will be done on paper forms.
- Spending accounts (Childcare and Medical) must be renewed each year.
- An employee that has worked 90 days can add a dependent by contacting Employee Services.
- For dental coverage, the PPO provides a choice of different providers.

Old Business

- John Summers provided information from the Transportation Services Advisory Committee. John will meet with Rod Weis regarding some specific concerns. Business permits will cost \$25.00. Faculty and staff parking permits account for 29% of the Transportation Services budget. Parking on campus is a choice. Employee can carpool, be dropped off at their work location or ride the bus if there is one available.
- Parking questions and answers from last meeting
 - Why are recent new hires forced to pay for three months of parking (June/July/August)? Why can't they use monthly payroll deduction? There was a computer system problem and it will be corrected. Payroll deduction is an option.

- Why do motorcycle permits have to be paid in full and payroll deduction is not an option? The motorcycle parking fee will be reduced next year. Payroll deduction is an option. The permit should be placed on the back of the license plate or near the license plate.
- Why must a person that drives a motorcycle and occasionally brings a car on rainy days purchase a motorcycle permit and car tag? The permit is necessary to hold that space.
- If there are additional parking issues or concerns, please provide the details and examples to Jane Schneider at jane-schneider@tamu.edu.

New Business

- The Physical Plant Department will use 4% for Outstanding, 3% for Exceeds and 2% for Meets as their merit pool disbursement.
- Residence Life provides shorts as a uniform option. Because of the type of work some of our employees do, shorts would not be a safe option.
- Additional service parking spots are needed around campus.
- Quad parking (service vehicles) is needed during move-in.

Adjournment

Jennifer Dodd made a motion to adjourn the meeting. Leah Flores seconded and the meeting was adjourned at 10:40 a.m. The next EAC meeting will be held on Tuesday, August 28 at 9:00 a.m. in 218 Administration Building.