

**EMPLOYEE ADVISORY COMMITTEE
DIVISION OF ADMINISTRATION
FEBRUARY 22, 2005 MINUTES**

Members Attending

Joseph Anastasi, Physical Plant-Construction	John Kay, UPD-Security
Silvia Cortez, Physical Plant-Custodial	Norma McCarver, TS-Parking
Jim Culver, GIS/IT	Jim Novak, TS-Parking
Cyndi DeFoy, Children=s Center	Roger Paden, Physical Plant-Construction
Jennifer Dodd, Physical Plant-Facilities	Flora Reeves, Transportation Services-Fleet
Patricia Jones, Physical Plant-Maintenance	Sandra Roney, Physical Plant-Custodial
Dee Donovan-Murph, UPD-Police	Cleo Tucker, Physical Plant-Custodial
Bob Harvey, Physical Plant-Maintenance	Lawrence Vega, Physical Plant-Landscape
Cindy Johnson, Transportation Services-Parking	

Substitutes

Fay Shepherd for Randal Stone, Physical Plant-Utilities

Absent

Charlotte Jones, Facilities Coordination	Kary Shaffer, UPD-Police
Mary Luster, Physical Plant-Administration	

Ex-officio Members

Mary Miller	Jane Schneider	Rosie Schoenfeld
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The meeting was called to order by Patricia Jones, Recorder, at 9:05 a.m.

I. The minutes from the January meeting were approved. Members requested that minutes be emailed prior to the meeting.

II. Vice President=s Report - Mary Miller

Two incidents occurred over the weekend. A young lady thinks she was sexually assaulted, but was drinking and cannot remember the details. Students should be aware of the date/rape drug. The second incident was a 40-year old man found in a student=s dorm room with a loaded gun attempting to sexually assault the student. The student was able to get free and screamed for help. The man was arrested by UPD. The man had entered both McFadden and Haas Halls because doors were not secured or students allowed him to follow them in once they used their access card. Elmer Schneider and Dave Parrot will distribute a safety alert through NEO. College Station is not a wonderland, it=s the real world and everyone must be alert to their surroundings so they can remain safe. Dee Donovan-Murph reported that Rural Area Defense (RAD) is a program that can show employees how to protect themselves.

The legislature is in session and their highest priority is funding for K-12 and health care. There is no information available on raises, but if they are included, they will most likely be merit based.

Parking fees will increase in March. A parking forum will be held today at 4:00 p.m. in 301 Rudder. Bob Harvey will attend the forum and take EAC member concerns if there are any.

Phase I of the Faculty Reinvestment is almost complete. There will be a Forum on February 23 from 2-5 in Rudder Theater to discuss Phase II of the Faculty Reinvestment.

Physical Plant has almost completed gas line pressure testing and has been replacing old lines. As gas lines are replaced, they are being mapped.

At the University Apartments, gas stoves have all been replaced by new gas stoves with electronic ignitions system. Replacing all apartment units with electric stoves was considered, but rejected because it would also have required upgrading the electrical capacity in the area, and therefore was too costly.

The Bio/Bio Building had another chilled water leak and contractors are handling repairs.

EAC members were asked to be aware of safety concerns that they observe on campus.

In response to an EAC members= concern about the safety of Kyle Field, Ms. Miller stated that Kyle Field is tested yearly by an engineering firm to ensure the stadium can withstand the swaying. Future plans include adding additional supports.

G. Rollie White is used by Rec Sports for office space and by volleyball. Reed Arena is used for larger events.

The YMCA Building is being renovated and there is speculation that the English department could move into that space.

The construction on the new Rural Public Health building is coming along. The Medical School is looking to increase the number of medical students.

Ross Street will not be repaired until additional money is available. The utility lines will be placed underground between the street and the buildings on the north side and cost approximately \$3.7M.

It was reported that the Power Plant had two boilers (#6 and #10) go down on 2/21/05 at 3:30 p.m.

III. Benefit=s Report

Dan Parker temporarily took Tom Taylor=s place on SEBAC, but an election will be held in April to elect a permanent replacement.

There have been no bills filed that would change TRS retirement eligibility.

The Single Sign On implementation is set for Thursday, February 24. The address is <http://sso.tamu.edu> online and employee will now have one login for HRConnect and LeaveTraq.

More will be known about health premiums and the state insurance contribution by the April meeting. The goal of SEBAC is always to keep premiums as low as possible.

For assistance with HRConnect, call 862-4504.

IV. Old Business

Bob Harvey has not received any additional information on Physical Plant purchasing safety glasses for employees in landscaping, construction, etc.

V. New Business

There may not be enough room for sidewalks along Agronomy Road once the road is widened. The City of College Station will be adding a traffic light at FM 2818 and F&B Road. The greenhouses and other old metal buildings on Agronomy road will be removed.

The closing of Stores is really inconvenient for Physical Plant. As the largest user of Stores, they should have been given more notice. It will now take longer to get parts.

Graphics Services downsizing has been discussed for a few years.

Jennifer Dodd has not been able to get any additional information on Job Skills Enhancement pay. The Division of Administration never made a decision on this program. Mary Miller will raise the issue at the next Director=s Staff meeting.

Coca-Cola has a five year contract with TAMU. The University rebids the contract every five years.

The meeting adjourned at 10:45 a.m. The next meeting will be held on Tuesday, March 29 at 9:00 a.m. in 218 Administration Building.

