

**Employee Advisory Committee
Division of Facilities
December 19, 2006**

Members Attending

Gina Braaton
P.J. Jones
Steve Nelson
John Summers

Silvia Cortez
Lisa McVey
Roger Padon
Lawrence Vega

Leah Flores
Diana Meyer
Vicki Schlieper

Member Absent

Francisca Martinez

Guest

Claudia Pine

Ex-officio Members

Jane Schneider
Richard (Dick) Williams

Rosie Schoenfeld

Charles A. (Chuck) Sippial, Sr.

Steve Nelson, chair, began the meeting at 9:04 a.m.

Minutes

The minutes from the November meeting were approved after a motion by Vicki Schlieper and a second by Lisa McVey.

Vice President's Report - Chuck Sippial

- Texas A&M University has an interim President, Dr. Ed J. Davis. The Chancellor will appoint a search committee to select a new president and the selection process should take 6-9 months.
- The Legislature will be meeting in January. The University receives only 28-29% of its funding from the legislature. The remainder of funding come from student fees/tuition and donor support.
- Harold Strong will visit with University Police regarding stronger leash laws in Research Park. Chuck Sippial will visit with Les Swick about placing plastic bags (for use by pet owners) on telephone poles in Research Park. The Vet School suggests that pets not be taken to Research Park because too many animals are taken there and the chance for the spread of pet disease is very high.
- No additional information was available on wheelchair access for Jack K. Williams Administration Building.

Benefits – Claudia Pine

- Employees with children over the age of 18 were sent an email regarding the Families Tax Relief Act. By completing the necessary information through HR Connect, employees are able to provide insurance benefits for their children over the age of 18 and under the age of 25 on a pre-tax basis.

- Employee Services through the Mays School of Business is conducting a Quality of Worklife Survey for Staff. They are seeking a wide range of responses based on age, race, etc. Paper copies were distributed to Physical Plant employees with limited computer access.

Old Business

- The current Physical Plant Clothing Contract will be modified to include gray jeans.

New Business

- Security cameras were requested for Physical Plant parking lots on Agronomy Road due to recent car keying. Security cameras are costly and images are not always clear depending on the distance. Employees that have their cars keyed should contact University Police.
- A Physical Plant employee working an emergency call on campus was asked by University Police for his driver's license instead of his employee identification information. His supervisor contacted University Police. Dick Williams will also contact Elmer Schneider at University Police to gather more information on why the driver's license was requested.
- Can early release information be sent sooner to employees? As soon as the Vice President's office receives the information from the Chancellor or President, that information is forwarded to all employees.
- A Lead Operator in Utilities is making more than a Supervisor. This issue will be researched by Dick Williams.

Adjournment

Roger Padon made a motion to adjourn the meeting. Gina Braaton seconded and the meeting was adjourned at 10:45 a.m. The next EAC meeting will be held on Tuesday, January 23, 2007 9:00 a.m. in 218 Administration Building.