

Council Chairs Meeting
October 3, 2007

Present: Doug Palmer, Joe Newton, Nancy Sawtelle, Jerry Strawser, and John Stropp (for Johnson)
Absent: Colleen Cook, Tito Guerrero, Charles Johnson,

The Council Chairs reported on the activities of their respective Councils.

- **Council on the Built Environment**
 - Palmer reported that the CBE had developed a draft of the scope of work for the RFP for a consultant to evaluate university facilities. He expects to submit the final draft to Strawser by the end of October.
 - CBE also is refining the process for requesting space.

- **Development Council**
 - Stropp reported that the Development Council is set to meet next week. They will discuss fundraising updates and review the way the Council will conduct its business. In addition, the Council members will discuss priorities, possibilities include
 - Stewardship
 - Scholarship campaign
 - Azimuth
 - Development Councils
 - Expectations for working with deans and for engaging faculty and students

- **Diversity Council**
 - Guerrero was absent.

- **Education Council**
 - Newton reported for Cook. The Council met and discussed priorities for the coming year, particularly what kind of a process could be used to create the academic master plan.

- **Finance Council**
 - Strawser reported that the Finance Council would meet immediately following the Council Chairs meeting. They would be planning the Council's agenda for the year. One subject that may be considered is with respect to policies for "revenue sharing" of incremental revenues related to increased graduate enrollments.

- **Research Council**
 - Newton reported that there are a number of new members on the Research Council. So, the first meeting was devoted to reviewing issues and deciding on priorities for the year. Two priorities will be interdisciplinary programs and research administration.

In general discussion, the Council Chairs discussed the importance of aligning the Councils' priorities to the University's academic master plan.

ACTION ITEMS

- Council Chairs to report on the priorities for their respective Councils at the next Council Chairs meeting on November 7.

- CBE to submit final draft on scope of work for the RFP for a consultant to evaluate university facilities to Strawser by the end of October.
- Education Council to recommend a process that would use existing analyses to develop an academic master plan for the next 5 years, suggesting broad initiatives and priorities.