

**Council on the Built Environment (CBE)
 March 26, 2008
 MINUTES**

VOTING MEMBERS PRESENT: Bobby Bisor, Bill Dugas, Kevin Hurley, Clint Magill, David Parrott, Rich Pontious, Chuck Sippial, and Max Summers.

VOTING MEMBERS ABSENT: Jim Calvin, Dick Chilcoat, Luis Cifuentes, and Doug Palmer.

Others Attending: Tom Regan, Joe Dillard, Steve Hodge, Shelly Janac, James Massey, Chris Meyer, Les Swick, Russ Wallace, Joe Newton, Sherry Yennello, and Janice Crockett.

AGENDA ITEM/INFO DISCUSSED	ACTION/FOLLOW-UP/DEADLINE	RESPONSIBLE PARTY	DISTRIBUTION (beyond CBE)
Chuck Sippial chaired the meeting in Doug Palmer's absence. 1. Approval of February 27, 2008 minutes – Sippial	<ul style="list-style-type: none"> Minutes approved and will be posted to the CBE website. 	<ul style="list-style-type: none"> Crockett 	
2. Chair's Comments – Sippial a) Golf Course Covered Bridge. Waiting on additional information before being reviewed by CFPC and CBE. b) West Campus Bookstore. Murano upheld CBE's recommendation that the bookstore not be sited at Stotzer and Olsen. Regan suggested bookstore planners confer with Campus Planning office before proposing another location.			
3. Cyclotron Institute Addition – Yennello and Newton a) The Cyclotron Institute is in the process of upgrading their accelerator complex with estimated completion date of 2010. Funding sources include the Department of Energy and the Welch Foundation. The upgrades will allow for additional faculty and theorists.			

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<p>b) Due to these increases in personnel, and the need to have space for visiting researchers, the Institute wishes to add a second floor to the existing office wing, adjacent to the Cyclotron. The addition will include faculty, staff and research offices, post doc offices and two equipment and support services rooms, as well as shell space.</p> <p>c) Total project cost is estimated to be \$2.876M. The College of Science and the Cyclotron Institute are requesting funding from the University of \$1.4M toward this project. Newton has made a separate request to the provost and president regarding this funding.</p> <p>d) Regan expressed concern that the total project cost will be much higher since the existing office wing will need to be brought up to code when the addition is added.</p>	<ul style="list-style-type: none"> • Summers moved and Parrott seconded to recommend to the president that the building addition be approved. All members were in favor of the motion. 	<ul style="list-style-type: none"> • Palmer will send a memorandum to the president recommending approval of the facility, recognizing that Dean Newton and the Provost's and President's offices will need to identify additional funding to complete the renovation. 	<ul style="list-style-type: none"> • Newton
<p>4. Facilities Issues Draft – Sippial</p> <p>a) Palmer will be discussing space and facilities issues with the deans and president at an April retreat.</p> <p>b) The Council reviewed draft issues as prepared by Palmer.</p> <p>c) It was noted that the Academic Master Plan is mentioned but there is still no plan in place. The Council strongly encourages the deans and provost to develop a plan so CBE has direction on which to effectively base their reviews and recommendations, otherwise their decisions could be compromised by lack of information.</p>	<ul style="list-style-type: none"> • The following suggested changes will be shared with Palmer: <ul style="list-style-type: none"> ○ Bullet 3 – Aligning capital plan (<i>and infrastructure</i>) with a fiscal plan. ○ Bullet 4- Replacing the word “Assessing” for “Enhancing.” 	<ul style="list-style-type: none"> • Palmer 	
<p>5. Facilities Condition Assessment update - Swick</p> <p>Nine proposals were received and are now ready to be reviewed by the committee. The HUB review of proposals took longer than anticipated but a contract should be awarded in May.</p>			

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<p>6. Other Business Magill – Student leaders have shared ideas with him about the university being more environmentally friendly. Sippial stated that a director of sustainability (Kelly Wellman) has been hired and Meyer noted that the University has appointed an Environmental Management Committee. The students should share their ideas with this group.</p>			