

**Minutes**  
**Council on the Built Environment**  
**Texas A&M University**  
**December 6, 2006**

Voting members attending: Deena Wallace for Kem Bennett, Bobby Bisor, Joe Dillard for Dick Chilcoat, Russell Cross, Clint Magill, David Parrott, Bill Perry, Chuck Sippial, and Max Summers.

Non-voting Members Attending: Carol Cantrell for Jim Calvin, Steve Hodge, Kevin Hurley, Shelly Janac, James Massey, Chris Meyer, Raye Milburn, Joe Powell, Nancy Sawtelle, and Dick Williams.

Guests: Ryan Malone and Kathy Hubbard.

Life Cycle Costs

Dick Williams stated that Finance has developed a model for predicting the life cycle costs of a building, using data supplied from Physical Plant. This model has already been shared with the president and provost. He noted that a cost analysis can be done for all existing buildings, as well as future buildings. Williams introduced Ryan Malone from Finance who described the process for determining a cost analysis using the Zachry Building as an example.

The life cycle cost analysis can be spread over any number of years, and in the Zachry example, a 50 year time span was used. The life cycle cost model takes into account many factors about the building including the years of service of the building, the building components (roof, HVAC systems, electrical, etc.) and their current replacement value, and current deferred maintenance. Based on all the factors, Finance can determine how much funds should be allocated each year to properly maintain the building.

Perry stated by next spring's budget meetings, the principles for planning and budgeting for facilities should be approved, and a cost model for a few new buildings could be assessed. The Council could determine which buildings should be analyzed.

Light Pole Banners

The Vice President for Communications has the authority to approve requests for light pole banners. Requests to hang banners should be directed to Tom Hughes in the Marketing and Communications office.

College of Medicine Banners

Milburn stated that the College of Medicine would like to erect banners on light poles in the parking lots around the College of Medicine to commemorate the college's 30<sup>th</sup> anniversary. Perry stated he would write Steve Moore to let him know that CBE recommends the College contact him directly for approval to erect the banners. The Council suggested Medicine may want to seek concurrence from the dean of Mays Business School and the dean of libraries since one of the requested parking lot locations is a lot facing buildings used by those units.

### Status of Pavilion Discussion

Bisor stated discussions are ongoing regarding the possible relocation of Student Financial Aid and Student Business Services to the General Services Complex. The two units will fit into the second floor and some of the third floor space if the Research Compliance office does not move into the second floor GSC space. Service points for the two student services offices would need to remain on main campus. Bisor will have further discussions with the group.

The meeting adjourned at 2:40. Due to a number of voting members unable to attend next week's meeting, the December 13 meeting is cancelled. A meeting will be held on December 20 if there are urgent items that need that Council's review.