Facilities Manager Round Table Discussion

The Facilities Manager Round Table Discussion will provide important information to department or facility personnel with safety responsibilities.

TOPICS WILL INCLUDE:

- Work Order Procedures
- Building Contact Information
- Building Emergency Planning
- Evacuation Drills
- Medical Emergency Procedures
- Law Enforcement Emergency Procedures
- Individual Emergency Preparedness

DATES AND LOCATIONS:

This session will be offered twice during Campus Safety Awareness Week at the following times and locations:

**Wednesday, September 12, 2012**
Location: MSC Room 2406-A
Time: 1:30pm to 2:30pm

**Thursday, September 13, 2012**
Location: MSC Room 2406-A
Time: 10:00am to 11:00am

TARGET AUDIENCE:

- Building Proctors
- Facility Coordinators
- Safety Team Representatives

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